Action Code Listing

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ACT    C J M N   USE      ACTION                 ACTION
CODE   L U E C AUTHOR-    CODE                    CODE
       A D R L IZATION  SEQUENCE              DESCRIPTION
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00D    C J * N 2        A       DELETE CLASS
001    C J * N 2        X       ABOLISH CLASS
002    C J * N 2        A       CREATE NEW CLASS
003    C J *   2        J       CHANGE CLASS - MASS ACTION
004    C J * N 2        B       CHANGE CLASS TITLE/SUPERVISORY CLASS
005    C J * N 2        B       CHANGE EE04, EE06, STATE JOB SOC
006    C J *   8        B       CHANGE OCCSTUDY PERCENT/PROPOSED OCCUPATIONAL GROUP
007        *   2        B       CHANGE USE CODE/DEPT
008    C J *   2        B       CHANGE PAY DIFFERENTIAL - MASS ACTION
009    C J * N 2        A       RE-ESTABLISH AN ABOLISHED CLASS
011    * J *   2        Y       ANNIVERSARY INCREASE (STEP/SALARY) MASS ACTION
013    C       2        Y       REMOVE EMPLOYEE FROM SAVED PAY STEP OR HALF STEP - MASS ACTION
017      J *   2        J       CHANGE OCCUPATIONAL GROUP (PROPOSED) GRADE/STEP - MASS ACTION
018    C J *   2        J       CHANGE OCCSTUDY PERCENT (GRADE/SALARY) -  MASS ACTION
020    C J *   2        M       CHANGE SALARY (SALARY SURVEY) - MASS ACTION
021    C J *   2        J       CHANGE SALARY (GRADE/SALARY) (SPECIAL ACTION) - MASS ACTION
022    C       1        N       CHANGE SALARY (STEP/SALARY) (HIRING RATE) - MASS ACTION
023    C   *   2        J       SYSTEM MAINTENANCE STUDY WITH CLASS PLACEMENT - MASS ACTION
050    C     N 2        J       CHANGE SALARY - CLASS RECORD ONLY - MASS ACTION
051          N 2        J       CHANGE LEGISLATIVE SALARIES - MASS ACTION
058    *       8        A       CHANGE SALARY/STEP FROM T-STEP - MASS ACTION
061    C       2        K       OPEN RANGE CONVERSION - MASS ACTION
062    *       2        T       COLORADO PEAK PERFORMANCE (CPP) ENTRY - MASS ACTION


10D    C J * N 8        A       DELETE PAY RATE ACTION
103    C J * N 8        J       CHANGE CLASS
105    C J * * 1        X       DISCIPLINARY FINE
106    C J * N 8        C       DISCIPLINARY REDUCTION IN SALARY
107    C J *   8        N       INCREASE SALARY-RETURN FROM 106 (STEP/SALARY)
110    C J *   8        C       ANNIVERSARY INCREASE WITHHELD
111    C J *   8        Y       ANNIVERSARY INCREASE (STEP/SALARY)
112    C J *   8        Y       WITHHELD ANNIVERSARY INCREASE RESTORED
113    C       9        Y       REMOVE EMPLOYEE FROM SAVED PAY STEP OR HALF STEP (INDIVIDUAL 013 ACTION)
117      J *   8        J       CHANGE OCCUPATIONAL GROUP (PROPOSED) GRADE/STEP
118    C J *   8        J       CHANGE OCCSTUDY PERCENT (GRADE/SALARY)
120    C J *   8        M       CHANGE SALARY
121    C J *   8        J       CHANGE SALARY (GRADE/SALARY) (SPECIALACTION) (INDIVIDUAL 021 ACTION)
122    *       8        N       CHANGE SALARY (STEP/SALARY) (HIRING RATE)
123    C   *   9        J       SYSTEM MAINTENANCE STUDY WITH CLASS PLACEMENT
124    C       8        N       INCREASE SALARY - BROADBAND CLASS
130    C J * N 8        L       VOLUNTARY SALARY REDUCTION (STEP/SALARY)
131    C       8        N       INCREASE SALARY-RETURN FROM 130
133    C       9        Y       SALARY INCREASE - PILOT SYSTEM
134    C       8        Y       RETENTION BASE AND/OR NON-BASE SALARY ADJUSTMENT (REPLACED BY ACTION CODE 145)
135    C       8        Y       REFERRAL AWARD (REPLACED BY ACTION CODE 144
136    C       8        Y       TEMPORARY PAY DIFFERENTIAL (REPLACED BY ACTION CODE 143)
140    C J * N 8        S       EDUCATIONAL LEAVE WITH PAY
141    C J * N 8        G       RETURN FROM EDUCATIONAL LEAVE WITH PAY
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142   C         8      Y        PERFORMANCE BASED PAY
                                 BASE/NON-BASE/NON-MONETARY AWARD
143   C         8      Y        TEMPORARY PAY DIFFERENTIAL
144   C         8      Y        REFERRAL AWARD
145   C         8      Y        MATCHING PAY
146   C         8      Y        SIGNING BONUS
150   C     N   9      J        CHANGE SALARY - NON-CLASSIFIED OR PILOT INDIVIDUAL
151         N   8      J        CHANGE LEGISLATIVE SALARY - INDIVIDUAL
155   C     N   8      M        CHANGE SALARY NON-CLASSIFIED AND CONTRACT CLASSIFIED
158   *         8      M        CHANGE SALARY CLASSIFIED IN T-STEP
160   C         8      J        CLASS PLACEMENT TABLE UPDATE
161   C         8      K        OPEN RANGE CONVERSION (INDIVIDUAL 061 ACTION)
162   C         8      T        COLORADO PEAK PERFORMANCE (CPP) ENTRY - INDIVIDUAL 062 ACTION
19D   C         0      A        DELETE EMPLOYEE AND VACATE POSITION (CU/CSU)
190   C         0      M        ANNIVERSARY UPDATE OR SALARY SURVEY (CU/CSU)


20D   C J * N   8      A        DELETE POSITION ACTION
201   C J * N   8      X        ABOLISH POSITION
203   C J * N   5      F        CREATE POSITION (REGULAR FOR CLASSIFIED, JUDICIAL, MERIT)
204   C   *     5      F        CREATE SEASONAL POSITION (LESS THAN 11 MONTHS)
205   C         5      F        CREATE SUBSTITUTE POSITION
206   C   *     5      F        CREATE TEMPORARY POSITION
207       *     5      F        CREATE TEMPORARY EMERGENCY (15 DAYS) POSITION
209   C J * N   5      F        RE-ESTABLISH AN ABOLISHED POSITION
210   C J * N   9      B        CHANGE POSITION STATUS
220   C J * N   8      B        CHANGE PAY DIFFERENTIAL
221   C   *     5      B        CHANGE SHELTERED
222   C J * N   9      B        CHANGE FUNDED, ORGANIZATIONAL UNIT, AND FUND PERCENTAGES
223       * N   8      R        EXTEND EXPIRATION DATE
224   C J * N   9      B        CHANGE ALLOTMENT BASE (PARTTIME, SEASONAL, TEMPORARY)
225   C J * N   8      B        CHANGE CITY CODE, BUSINESS ADDRESS OR AREA(S) AVAILABLE (INDIVIDUAL ACTION)
226   C         8      B        CHANGE POSITION OT
230   C J * N   8      B        CHANGE BUSINESS ADDRESS (BY AGENCY ORGANIZATIONAL UNIT) MASS ACTION
231   C J *     8      B        CHANGE FUND PERCENTAGES (BY ORGANIZATIONAL UNIT) - MASS ACTION
250   C J * N   8      B        CHANGE SUPERVISOR AGENCY/POSITION
251   C J *     8      B        CHANGE SUPERVISOR POSITION - MASS ACTION


30D   C J * N   8      A        DELETE EMPLOYEE ACTION
301   C J * N   8      P        NEW EMPLOYEE, AT CLASS HIRING RATE
302   C J *     8      P        NEW EMPLOYEE, AT INDIVIDUAL IN-GRADE HIRING RATE OR ABOVE MINIMUM HIRING RATE
303   C J *     8      P        NEW EMPLOYEE, SEPARATED NOT IN GOOD STANDING
305   C         8      P        NEW EMPLOYEE, SUBSTITUTE
306   C   *     4      P        NEW EMPLOYEE, TEMPORARY, MERIT ONLY SEASONAL OR EMERGENCY
307   C         9      P        NEW HIRE - PILOT SYSTEM
310   C         2      P        TRANSFER (SYSTEM TO SYSTEM) OR (FROM CU/CSU-PRIOR HISTORY MAY NOT BE IN EMPL)
320   C J *     8      P        REINSTATEMENT
321   * J *     8      P        REINSTATE TO DIFFERENT CLASS SERIES
330   C J *     8      P        REEMPLOYMENT
335   C J * N   8      G        RETURN FROM LEAVE WITHOUT PAY, MILITARYLEAVE WITHOUT PAY OR SUSPENSION
336   C J * N   8      G        RETURN FROM VOLUNTARY FURLOUGH, SHORT TERM DISABILITY
340   C         8      R        EXTEND EXPIRATION DATE
391   C         0      P        MASS TRANSFER OF RECORDS(CU/CSU)
395   C         0      G        RETURN FROM LEAVE WITHOUT PAY (CU/CSU)
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40D   C J * N  8      A       DELETE POSITION/EMPLOYEE MOVEMENT ACTION
401   C J * N  8      K       TRANSFER WITHIN CLASSIFIED, MERIT, JUDICIAL, NON-CLASSIFIED
402     J *    8      K       TRANSFER BETWEEN CLASSIFIED, MERIT, OR JUDICIAL
403         N  3      J       TRANSFER FROM CLASSIFIED TO NON-CLASSIFIED  - JUDICIAL ONLY
404   C        5      J       PHASE II SAME PLACEMENT
405   *        5      J       PHASE II LATERAL PLACEMENT
406   C        5      J       PHASE II UPWARD PLACEMENT
407   *        5      J       PHASE II DOWNWARD PLACEMENT
408   C        8      J       CHANGE CLASSIFICATION, VACANT POSITION
409   C        8      J       CHANGE CLASSIFICATION, FILLED POSITION, SAME SALARY
410   C J *    5      J       SUSTAIN CLASSIFICATION (VACANT OR FILLED POSITION)
411   * J * N  5      J       CHANGE CLASSIFICATION
412   * * * *  8      J       REASSIGN POSITION
413     J      8      J       RANGE CHANGE, SAME OR DIFFERENT NUMBER, SAME STEP, JUDICIAL ONLY
415   C        9      K       TRANSFER EMPLOYEE INTO PILOT SYSTEM
416   C        9      P       TRANSFER EMPLOYEE OUT OF PILOT SYSTEM
420   C J * N  8      K       PROMOTION
425   C        8      K       PROMOTION: TEMPORARY TO FILL UNDER UTILIZATION (EMPL DIFFERENT POSITION)
427   C        9      K       PROMOTION - PILOT SYSTEM
430   C J * N  8      K       VOLUNTARY LAYOFF OR DEMOTION
431     J *    8      K       VOLUNTARY DEMOTION, SAVE PAY
432   C J * N  8      K       DISCIPLINARY DEMOTION - DIFFERENT POSITION
433   C        9      K       DEMOTION - PILOT SYSTEM
435   C J *    8      K       REVERSION TO CERTIFIED STATUS OR REAPPOINTMENT
440   C   *    8      L       REASSIGNMENT TO HIGHER RANGE (TEACHERS ONLY)
441   *   *    8      L       REASSIGNMENT TO LOWER RANGE
490   C        0      K       TRANSFER TO DIFFERENT POSITION (CU/CSU)
491   C        0      J       CLASSIFICATION CHANGE(CU/CSU)
492   C        0      K       PROMOTION(CU/CSU)
494   C        0      A       DEMOTION(CU/CSU)


50D   C J * N  8      A       DELETE SEPARATION ACTION
501   C J * N  8      W       SEPARATION
505   C J *    8      S       VOLUNTARY FURLOUGH
506   C J   N  8      S       SHORT-TERM DISABILITY
510   C J * N  8      S       LEAVE WITHOUT PAY
511   C J * N  8      S       MILITARY LEAVE WITHOUT PAY
520   C J * N  8      T       DISCIPLINARY SUSPENSION
530   C   * N  2      A       EXPIRED EXPIRATION DATE - EMPLOYEE SEPARATED     (MASS ACTION)
591   C        0      W       SEPARATION(CU/CSU)
595   C        0      A       LEAVE WITHOUT PAY(CU/CSU)


60D   C J * N  8      A       DELETE DEMOGRAPHIC ACTION
602   C J * N  8      A       CREATE/CHANGE DEMOGRAPHIC RECORD
640   C J * N  8      B       CHANGE EMERGENCY INFORMATION
65D   C J * N  8      A       DELETE SPECIAL/MISC ACTION(651-653)
651   C J * N  8      Z       CHANGE SSN - MASS ACTION
652   * * * *  1      Z       CHANGE AGENCY - MASS ACTION
653   C J * N  8      L       CHANGE AGENCY - INDIVIDUAL ACTION
68D   C J * N  8      A       DELETE SPECIAL/MISC ACTION (680-685)
680   C J *    8      B       CHANGE ANNIVERSARY DATE
681   C J * N  3      B       CHANGE SALARY / CHANGE GRADE AND STEP JUDICIAL NON-CLASSIFIED
682   C J *    8      B       CHANGE EMPLOYEE STATUS
683   C J * N  8      B       CHANGE INITIAL EMPLOYMENT DATE/ADJUSTED
                              SERVICE DATE
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684     C J * N 8     B     ENTER PERFORMANCE RATING INFORMATION
685     C J * N 1     B     CHANGE ORG ID - MASS ACTION
686     C J *   8     B     CHANGE STEP-6 MONTHS
687     C     N 8     B     UPDATE LABOR LEVELS
690     C       0     M     UPDATE DEMO / EMP(CU/CSU) (RETURN LOA, ANNIV INC, SAL SURV, ETC)
691     C       0     M     UPDATE EMPLOYEE(CU/CSU)
695     C       0     A     CHANGE SSN(CU/CSU)


70D     C J   N 8     A     DELETE JOB RECORDS (ALL 5 RECORDS)
701     C J   N 9     A     CREATE/CHANGE JOB RECORDS


80D     C J   N 8     A     DELETE PAYMENT RETIREMENT MISC (PRM)
801     C J   N 9     A     CREATE PAYMENT RETIREMENT MISC (PRM) AND CHANGE PAYMENT DISPOSITION (PRM)
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